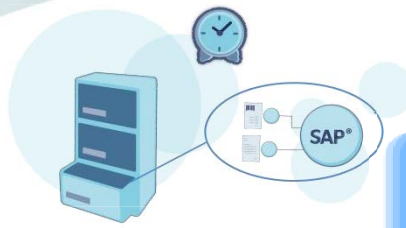


Long-term storage of data and documents in SAP® -

easy, affordable and safe



inPuncto®

Realise a long-term archiving of SAP data and documents without additional costs for management functions -

How does the **long term storage of data & documents in SAP** work?

- 1 Thanks to our application **biz²Scanner** paper originals can be scanned directly at the SAP object and the scan result (image) can be transferred into the archive software biz²Archiver for SAP.
- 2 Mass scanning and decentralized scanning are often used with barcodes for the separation and allocation. The **biz²ScanServer** performs the processing of the scan batch- via SAP the individual documents are stored in the **biz²Archiver**.
- 3 If the optional archive component **biz²CryptoServer** is used, the document is encrypted when it is archived on a physical medium and stored on the storage medium in an appropriately fragmented form. Even system administrators no longer have the possibility to read the document.
- 4 No matter if you work in ArchiveLink scenarios, or via document management (DMS) with document information records and their originals, no matter if you want to store ADK files -> the **biz²Archiver** is the ideal platform.
- 5 The choice of physical media is flexible: NAS, SAN, jukeboxes, storage systems, etc. can be integrated with small effort.

Your benefits regarding the long term storage of data & documents in SAP:

Cheaper:

- Slim solution that optimally utilizes your existing IT-infrastructure
- Saving of costs thanks to virtualizable servers
- No additional costs for management functions (users, rights, logic -> everything already in SAP)

Faster:

- Decentralized access: several employees – also worldwide – can simultaneously call and view archived documents
- Shorter search and response times: exclusive use of the search and display mechanisms in SAP (short training period for staff; low inhibition threshold)
- Fast backup & recovery for the administrator, who can completely reconstruct the entire database from the written media!

Better:

- **Maximum protection** of the documents: no access can be initiated outside the SAP system. Only SAP-authorized users have access. Infrastructure-accesses (e.g. hardware administrators) are made unreadable via data encryption software biz²CryptoServer
- **Audit-security**: according to the complete system of processes, organization, rights and technologies.

Which modules / configuration?

- biz²Archiver (archive for SAP)
- biz²Viewer (document viewer for SAP)
- optional biz²CryptoServer (data encryption software for SAP)

